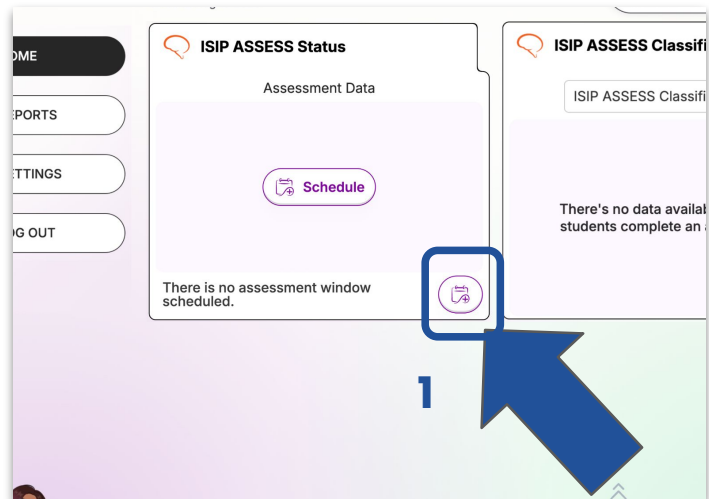# EPS READING ASSISTANT

Assigning a Benchmark
From the Teacher Dashboard

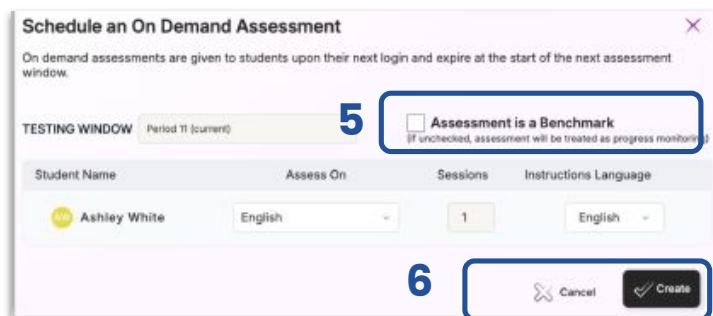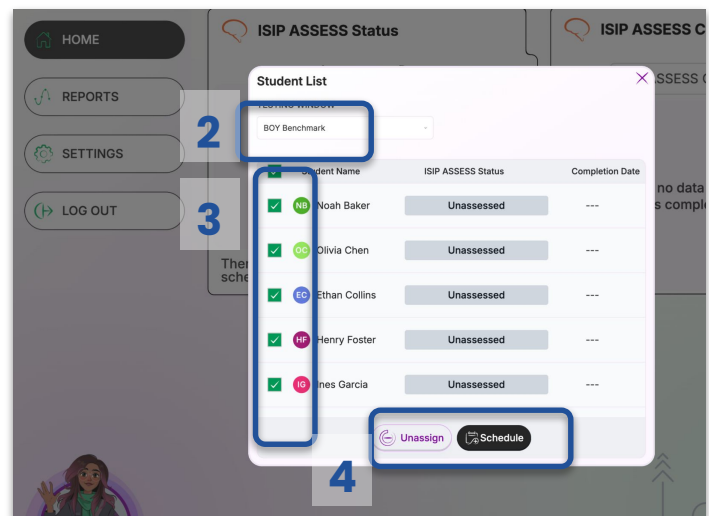1. From the Growth Dashboard, click the **Calendar** icon on the ISIP Assess Status Widget.

2. Select the testing window from the dropdown menu. (Most commonly, BOY, MOY, or EOY)

3. Click student name(s) or the whole class

4. Click **Schedule**

5. Select the box if the assessment should be designated as a **Benchmark Assessment**; if unselected, it will be designated as a Progress Monitoring Assessment.

6. Click **Create**

*Use the drop down features to indicate language preferences

*To unassign an assessment, go back to the calendar icon, select the student or class, and click unassign.